



University of Louisville

Resources for Academic Achievement

University of Louisville, Department of Undergraduate Studies

Student Employment Recommendation

Applicants Name: _____
Last First MI

To the Applicant:

Two recommendations must be submitted. One recommendation must be from a faculty member in the subject you wish to be considered. The other can be from another faculty member or from a professional staff member.

To the faculty member:

The student named above is applying to be a tutor or Supplemental Instruction leader with the REACH Program, Department of Undergraduate Studies student.

A. How do you know this student? How much contact have you had with them?

B. Please assess the applicant based on each of the following traits. Circle your rating, using a low of 1 and a high of 5. Please answer only when you feel qualified, and add any comments you wish to make.

1. Knowledge of content: 1 2 3 4 5

2. Ability to communicate: 1 2 3 4 5

3. Sensitivity to problems and situations of others: 1 2 3 4 5

4. Sense of responsibility: 1 2 3 4 5

5. Friendliness and tactfulness: 1 2 3 4 5

6. Self confidence 1 2 3 4 5

7. Judgment and common sense: 1 2 3 4 5

8. Acceptance by peers: 1 2 3 4 5

C. Based upon the attached job description, what qualifications do you think the applicant would bring to specific areas of the job as a whole, and why?

D. Any further comments:

Name: _____ Signature: _____

Title: _____ Date: _____

Department: _____ Phone: _____

Email: _____

Please send to:

Greg Carmichael
240 Strickler Hall
University of Louisville
Louisville, KY 40292